

Request for Property Assessment Review Form

Tax Key Number: _____

Property Address: _____

Request Made By: _____

In your opinion, what is the fair market value of the property as of January 1st
\$ _____

Have you improved, remodeled, added to or changed the property since your acquiring it?

_____ No or _____ Yes, Describe changes made: _____

When were changes made? _____ Cost of changes \$ _____

Does the above figure include the value of labor, including your own, if any? Circle: No or Yes

Have you listed the property for sale, within the last five years? Circle: No or Yes (If yes, please provide a copy of the listing contract or sheet). If listed, when and for how long? _____

Realty Company Name _____ For sale by owner _____

What was the asking price? \$ _____ Offers received? _____

Has an appraisal been made of the property within the last two years? ___ No or ___ Yes (If yes, please provide a full copy)

Are there any specific items you wish to call to the assessment staff person's attention during his/her inspection of the property? _____

Is part or all of the property currently leased or rented? ___ No or ___ Yes (If yes, please provide a copy of your current rent roll and copies of your Income & Expense Statements for the past three years)

Signed _____ Date: _____

Home Phone #: (____) _____ Work Phone #: (____) _____

After completing this form please mail it to our office at **Schultz Appraisal Agency, LLC, P.O. Box 1077, Oconomowoc, WI. 53066** or deliver to the municipal clerk's office. A member of our staff will contact you to arrange an appointment to make a physical inspection of your property. Following our review of the above information provided you will be notified by mail as to the results of your property review.