

Filing an Appeal for Board of Review

Before Making the Decision to File an Appeal

- Allow the Assessor's office staff to view your property before you decide whether to appeal your assessment; use the property review request form to schedule this appointment. A formal hearing before the Board of Review can often be avoided by meeting with the Assessor's office staff.
- The best indicator of market value is a recent arm's length sale of the subject property.
- Actual sales of comparable properties are the next best suitable evidence of the value of the subject property

About the Board of Review Hearing

- You will receive written notice of the date and time of your hearing before the Board.
- You will be asked to provide a copy, before your hearing, of the documents you will be presenting to the Board during your hearing.
- If you submit an appraisal, the appraiser must be present at the hearing for follow-up questioning.
- You will have the opportunity to question the assessor.
- Per state statute, the assessed value is presumed to be correct; it is your responsibility to prove that the property is over-assessed in comparison with similar property from the same municipality. You should have considerable information that is relevant to the market value of your property. This may include a recent arm's length sale of your property or recent sales of comparable properties.
- The Wisconsin Department of Revenue has a Guide for Property Owners that contains more information.